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ARTICLES OF AGREEMENT

THIS CONTRACT made and entered this _____ day of _____ month) 20_____ by and between SUGAR CREEK PLAYERS, INC., 122 South Washington Street, Crawfordsville, Indiana, 47933, (Hereinafter referred to as "SCP") and:

(Hereinafter referred to as "CONTRACTOR"), IS TO WITNESS:

- A. SCP is a not-for-profit Indiana corporation.
- B. SCP is desirous of engaging the services of a professional director of choreography for all aspects of its production of _____ or a rendition thereof agreeable in advance to both parties.
- C. CONTRACTOR has accurately represented to SCP, that he/she has the educational qualifications and experience to direct choreography for the said production.

NOW THEREFORE in consideration of mutual covenants and promises, the parties hereby agree as follows:

1. CONTRACTOR hereby agrees to direct choreography for the theatrical production entitled _____ for and on behalf of SCP, at the Vanity Theatre in Crawfordsville, Indiana
2. CONTRACTOR shall perform all services customarily performed by a director of choreography for a theatrical production including, but not limited to the following: auditions and casting; attending, supervising, and conducting rehearsals; attending and supervising each scheduled performance of the production on the following dates: _____; supervision of all aspects of cast performance, dramatic (musical) and otherwise; creative coordination with Producer and Artistic Director, Musical Director and Designers.
3. In the event there are replacements of any cast members during rehearsals or run of the production, CONTRACTOR shall devote whatever additional time may be necessary to rehearse the replacements in order to begin and complete the production run as scheduled.
4. CONTRACTOR shall be paid a total of Two Hundred and Fifty Dollars (\$250.00) for his/her services rendered in directing choreography for the production as follows:
 - i. FIFTY DOLLARS AND NO CENTS (\$50.00) within five (5) days of the signing date of this contract.
 - ii. TWO HUNDRED DOLLARS AND NO CENTS (\$200.00) within ten (10) days of submitting a Post Production Evaluation to the President of the SCP.
5. Prior to final payment of this contract, CONTRACTOR shall provide a written report to the Board of Directors of SCP (Hereinafter referred to as "board") containing his/her recommendations and ideas he/she may have which will strengthen future productions and assist the board in making the best use of the Vanity Theater.
6. In the event that SCP, is forced to cancel the production for any reason, this contract shall, at the option of the SCP, be void and CONTRACTOR shall be compensated for services to date of cancellation on a pro rata basis.
7. CONTRACTOR shall comply with all SCP policies regarding the use of the Vanity Theater and shall inform the Producer of any problems which may arise during rehearsals or the production run. He/She may also notify any member of the Executive Committee of the board (Hereinafter referred to as "EC") of any problems that may possibly interfere with the execution of this contract in as timely a manner as possible.
8. In the absence of both the Artistic and Musical Directors, CONTRACTOR shall ensure that the Vanity Theater is properly secured at the end of each day of rehearsal, performance or other business regarding the production design and construction. In the absence of both the Artistic and Musical Directors, CONTRACTOR shall also be held responsible for ensuring that no minor is left at the Vanity Theater without adult supervision during or after any rehearsal, performance or other business regarding the production design and construction unless the minor has been approved to remain in the theater without supervision by the EC.
9. CONTRACTOR shall not be under the influence of alcohol and/or illicit drugs at all times while present in the Vanity Theater or this contract may be immediately terminated by EC without further compensation to CONTRACTOR.
10. CONTRACTOR shall refrain from smoking anywhere on the premises of the Vanity Theater.
11. CONTRACTOR shall comply with all budget restrictions established for the production unless waived by the board or the EC.
12. The parties stipulate and agree that CONTRACTOR is an independent contractor not subject to the control of SCP, and is not an employee of SCP
13. CONTRACTOR shall at all times show respect for the members of the board in the presence of volunteers and other contractors or employees. He/She shall recognize that the Artistic Director shall have the final authority over issues of choreography.
14. Reimbursement for any out of pocket expenses must be submitted no later than 15 days after the opening night of the play or when the expense is incurred. This applies for any expense incurred by any member of the cast, crew, or staff involved in the production, on behalf of CONTRACTOR. It must be accompanied by a proof of purchase, receipt or purchase order and presented to the accountant or the treasurer.
15. Failure to accomplish any of the provisions set forth in this contract may result in the withholding of some or all of the musical director's compensation disbursed with the final payment. Amount of withholding, if any, is to be determined solely by the EC.


SIGNED in duplicate this _____ day of _____ 20_____.

SUGAR CREEK PLAYERS, INC. ATTEST BY:

Sugar Creek Players, President

Witness

CONTRACTOR

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DOCUMENT CONTROL INFORMATION

APPROVAL AUTHORITY

WRITTEN BY	APPROVED BY	APPROVAL SIGNATURE	DATE
Legacy Document	Legacy Document	Legacy Document	08/12/97

REVISION HISTORY

REV #	REV DATE	REVISED BY	CHANGES
1	3/22/05	Gann, Jr., Brett T.	Complete overhaul and new formatting.

